UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

For: Cotton State and County Offices

**APSS Modifications Contained in County Release No. 523
to Default the Repayment Date for Immediate Certificate Redemptions
and Instructions for Correcting Current COPS R145 Errors**

Approved by: Deputy Administrator, Farm Programs

1 Overview

A Background

Notice CN-949 provided County Offices with instructions to use the disbursement date as the repayment date when processing an immediate certificate exchange in APSS. This prevented COPS error R145, "Repayment Date Missing/Invalid".

Some County Offices continue to use the request date of the immediate certificate exchange as the repayment date.

B Purpose

This notice provides State and County Offices with information about:

- APSS modifications contained in County Release No. 523 that defaults the repayment date for immediate certificate exchanges to the loan disbursement date

- instructions for resolving current R145 errors.

C Contact

State Offices shall direct questions about this notice to Julie Floriani by:

- telephone at 202-720-8374
- e-mail to **julie_floriani@wdc.usda.gov**.

County Offices shall direct questions about this notice through their State Office, as applicable.

Disposal Date	Distribution
February 1, 2004	Cotton State Offices; State Offices relay to applicable County Offices

2   APSS Modifications

A   Processing Immediate Certificate Exchanges

County Release No. 523 modified APSS software to default the repayment date for immediate
certificate exchanges to the loan disbursement date. This will prevent COPS R145 error
conditions from occurring.

The question, "Is this an Immediate Certificate Exchange?", has been added to
Screen PPC40200, and if the user answers:

- "Y", the repayment date will default to the loan disbursement date
- "N", the software uses the repayment date entered by the user.

3   Correcting Current COPS Error Code R145

A   County Office Action

County Offices shall take the following action to correct current COPS error code R145 for
all crop years:

- research the R145 error for **all crop years** to determine whether the error condition was
  caused by using the wrong repayment date when processing the immediate certificate
  exchange

- follow the instructions in this table to correct the error condition.

IF the R145 error condition is...	THEN the County Office shall...
not the result of an immediate certificate exchange	- delete the repayment using option 7, "Correct a Loan/LDP" - re-enter the repayment using the proper repayment date.

the result of an immediate certificate exchange and the repayment date was determined incorrectly	send a letter to the State Price Support Specialist that:
	
	- verifies the error resulted from entering the incorrect repayment date for the immediate certificate exchange
	
	- includes:
	
	    - loan number
	    - loan and repayment request date
	    - loan disbursement date
	    - copies of CCC-500 for the certificate redemption.

3   Correcting Current COPS Error Code R145 (Continued)

B   State Office Action

State Offices shall:

- review County Office request for assistance

- if sufficiently documented by the County Office, send a recommendation that error codes be removed to PSD, Attention: Julie Floriani, by:

  - FAX to 202-690-3307
  - e-mail to **Julie.Floriani@wdc.usda.gov**

- **not** directly contact KCAO to request removal of error codes.

C   PSD, Automated Branch (AB) Action

PSD, AB will:

- review request for assistance to resolve error condition

- if documentation is sufficient, contact KCAO to remove the error code from the COPS bale record

- notify the State Office that request to remove the error code has been sent to KCAO.

The County Office will **not** be required to delete the repayment and re-enter the transaction.